



NRSMBC COMMUNITY SUPPORT CORPORATION

New Rising Star Missionary Baptist Church

7400 London Avenue South • Birmingham, AL 35206

Rising Stars Educational Enrichment Program Code of Conduct

This *Code of Conduct* was developed to help your child gain the greatest possible benefit from his/her after school experience at New Rising Star. Students, parents and after-school staff working together enable our program to provide the best service possible for your child.

Since parents share responsibility for the actions of their children, we would like you to become familiar with this document. The *Code of Conduct* identifies the responsibilities and rights of each student attending this after-school program, as well as identifying the consequences for student actions which violate this *Code of Conduct* agreement.

Student Rights

Students attending the Rising Star Educational Enrichment Program have the right to learn in an environment that is safe and free from harassment. The students have the following rights:

1. To learn in a safe and orderly environment.
2. To learn and interact in an environment that is free from harassment (i.e. bullying).
3. To be treated with respect and to be respected by others.
4. To have their personal property respected by other students.

Student Responsibilities

1. Treat others with respect, even when others do not exemplify the same behavior.
2. Obey all classroom and facility guidelines.
3. Respect the property of others (i.e. staff, the facility, and other students).
4. Cooperate with the staff to maintain an orderly, disciplined and a safe environment.
5. Behave in a way that displays self-discipline.

Consequences

The appropriate disciplinary action will be enforced for those students who are in violation of the *Code of Conduct*. The seriousness of the offense will dictate the consequence given by the Rising Star Staff.

Level 1 Offenses

The staff person will provide a verbal reprimand to the student to remind him/her of the inappropriateness of the behavior displayed.

DISTRACTION OF OTHER STUDENTS – Any behavior that is disruptive to the educational process.

HARASSMENT OR INTIMIDATION OF OTHER STUDENTS –Minor teasing or annoyance.

USE OF PROFANE OR OBSCENE LANGUAGE OR GESTURES.

DISRUPTION ON THE VAN.

ANY OTHER VIOLATION THAT THE DIRECTOR (OR DESIGNEE) FEELS IS A LEVEL 1 OFFENSE.

Disciplinary action for Level 1 offenses may include but is not limited to an apology to the injured party, report on why the behavior is inappropriate, conference with the student and the teacher, and detention.

Level 2- Offenses

The staff member will conduct a conference with the student regarding his/her behavior which is in violation of the Code of Conduct. Documentation regarding the conference will be given to the parent.

REPEATED DISRUPTION OR DISTRACTION OF OTHER STUDENTS.

PHYSICAL CONTACT WITH ANOTHER STUDENT – Hitting, pushing, shoving another student and the other student does not retaliate.

FIGHTING.

STEALING (PETTY THEFT) – Intentionally taking someone else's property that is valued at less than \$100.

POSSESSION OF STOLEN PROPERTY WITH THE KNOWLEDGE THAT IT IS STOLEN.

OFFENSIVE TOUCHING OF ANOTHER STUDENT WITH SEXUAL CONNOTATIONS.

SEXUAL HARASSMENT – Behavior/Conduct of a sexual nature directed towards another person or witnessed by a third party.

BULLY, HARASSMENT, INTIMIDATION, THREATS, OR HATE CRIMES
OBSCENE OR PROFANE LANGUAGE DIRECTED TOWARDS AN AFTER SCHOOL
CARE STAFF EMPLOYEE.

LEAVING THE IMMEDIATE AFTER SCHOOL CARE AREA WITH OUT PERMISSION.

EXCESSIVE OR REPEATED LEVEL 1 OFFENSES.

ANY OTHER VIOLATION THAT THE DIRECTOR (OR DESIGNEE) FEELS IS A LEVEL 2 OFFENSE.

Disciplinary action for level 2 offenses may include but are not limited to detention, report related to the offense, parent/teacher/student conference, or suspension up to three (3) days.

Level 3 Offenses

POSSESSION, DISTRIBUTION, SALE OR USE OF DRUGS OR ALCHOLIC BEVERAGES.

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ASSAULT/BATTERY UPON ANOTHER STUDENT ON AN AFTER SCHOOL CARE EMPLOYEE.

STEALING (GRAND THEFT) - Intentionally taking someone else's property that is valued at more than \$100.

CRIMINAL MISCHIEF – Damage valued at or more than \$200 to public property or another person's personal property.

POSSESSION, DISTRIBUTION, SALE OR USE OF FIREARMS OR OTHER WEAPONS – This includes but is not limited to starter guns, BB guns, pellet guns, knives, laser pointers, brass knuckles.

SEXUAL OFFENSES – (Attempted) Rape, intercourse, repeated sexual harassment.

INCITING OR PARTICIPATING IN A MAJOR STUDENT DISORDER
UNNECESSARY PULLING OF A FIRE EXTINGUISHER OR FIRE ALARM
REPEATED DISRUPTIVE OR DEFIANT BEHAVIOR OR AN ACCUMULATION OF
THREE (3) OR MORE LEVEL 2 OFFENSES (MUST HAVE DOCUMENTATION OF
PREVIOUS BEHAVIOR).

BULLYING, THREATING, HARASSMENT, OR INTIMIDATION OF ANOTHER STUDENT.

GAMBLING.

Disciplinary action for level 3 offenses is immediate removal from after school care program for at least three (3) days. A meeting with the student, his/her parent(s), teacher, and the director should be held before the student returns to the program

I agree to the rights and responsibilities outlined in the Rising Stars Educational Enrichment Program Code of Conduct.

Student Signature

Date

Parent Signature

Date